

## Scope of Service Worksheet - Sample

**Define your center's scope of service. What types of problems are you trying to resolve with your clients?**

Complete the following steps to identify which domains to assess:

**Step 1: Agency Name:** Chadwick Center for Children & Families

**Step 2: Mission Statement:** We will promote the health and well-being of abused and traumatized children and their families. We will accomplish this through excellence and leadership in evaluation, treatment, prevention, education, advocacy, and research.

**Step 3: Program Description:** The Trauma Counseling Program is committed to treating the after-effects of a child's traumatic experience. In addition, the program works to support the recovery of family members and to improve their ability to support the child. Interventions include individual, group, and family therapy. The staff's expertise is in treating childhood traumatic events including neglect; physical and sexual abuse; sexual assault; domestic, school, and community violence; and natural disasters. Treatment for the psychological aspects of medical trauma and chronic pain is also available.

**Step 4 Describe your program's overall goals (use as few words as possible).**  
Reduce trauma-related symptoms and build family support – primarily for child maltreatment victims.

**Step 5 How would you know if these goals were met?** Reduction of trauma symptoms and reports of better family functioning

**Step 6 Select the areas of concern for your clientele:**

- Anxiety
- Depression
- Trauma Symptoms
- Sexual Behaviors
- Behavioral Problems
- Family Stress and Parenting Concerns
- Other (List: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_)

**Step 7 What would indicate that your clients are improving?** Reduced symptoms per parent and child report.

**Step 8 Who would be the best person(s) to inform you about whether your clients are improving?**

- Child
- Caretaker
- Teacher
- Other: \_\_\_\_\_

**Step 9 Do any standardized measures exist to assess your goal?**

Child Behavior Checklist for Children (CBCL)  
Youth Self-Report (YSR)  
Trauma Symptom Checklist for Children (TSCC)  
Trauma Symptom Checklist for Young Children (TSCYC)  
Parenting Stress Inventory (PSI)  
Family Assessment Measure III (FAM-III)

**Step 10 Are these measures (if they exist) sensitive to change?** Yes