

## Scope of Service Worksheet - Blank

**Define your center's scope of service. What types of problems are you trying to resolve with your clients?**

Complete the following Steps to identify which domains to assess:

**Step 1** Agency Name:

**Step 2** Mission Statement:

**Step 3:** Program Description:

**Step 4** Describe your program's overall goals:

**Step 5** How would you know if these goals were met?

**Step 6** Select the areas of concern for your clientele:

- Anxiety
- Depression
- Trauma Symptoms
- Sexual Behaviors
- Behavioral Problems
- Family Stress and Parenting Concerns
- Other (List: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_)

**Step 7** What would indicate that your clients are improving?

**Step 8** Who would be the best person(s) to inform you about whether your clients are improving?

- Child     Caretaker     Teacher     Other: \_\_\_\_\_

**Step 9** Do any standardized measures exist to assess your goal?

**Step 10** Are these measures (if they exist) sensitive to change?

For traumatized children, the scope of service may be reduction of trauma-related symptoms and building family support for traumatized children. Given this, posttraumatic stress symptoms, general symptoms, family dynamics, and parenting skills might be important areas to assess.